

Enquiry Letter - Tents & Lighting

Ref. No. : IIIT-A/Aparoksha/2019/TL/1

Date: 17.3.2019

To,
 M/S.....
 Address:.....
 Ph. No.:

Sub: Quotation for supply of items for Aparoksha '19.

Si.No.	Description	Date	Time
1.	Inquiry Issue Date	17.03.2019	11:00 AM
2.	Last Date of Submission	25.03.2019	1:30 PM
3.	Opening of Tender	25.03.2019	5:00 PM

Dear Sir/Madam,

Aparoksha is intended to hire following mentioned items for **Aparoksha'19** for which quotations are invited.

Quantity Required

S. No.	Items	[Description/Quality]	Quantity	Price Per unit Quantity
1.	8x14 Stalls	For registration	1	
2.	14x32 wall covering	For stage	1	
3.	8x8 stalls	For Local sponsors and	8	
4.	8x14 stalls	Food stalls	8	
5.	8x14 stalls	Near Audi	1	
6.	Tables	For stalls	40	
7.	Bedsheets	For Participants	150	
8.	Pillow	For Participants	150	
9.	Mattress	For Participants	150	
10.	Chairs	For stalls	100	
11.	LED Beam Light	For "Aparoksha"	6	
12.	White Sodium Light	For stalls & stage	12	
13.	China Bulb Lighting	For Trees	150	
14.	Wiring	As per requirement	Per sq.mt. for different types of wires required for above installations.	

✉ team.aparoksha@iiita.ac.in

🌐 aparoksha.org

Prakhar

You are requested to send submit sealed quotations by hand / post / courier with complete details of Model, Specifications, along with Warranty/Guarantee. Basic Rates, Taxes, Delivery Charges **FOR destination at IIIT-Allahabad Campus, Jhalwa, Prayagraj on / before is 25.3.2019 before 1:30 PM.**

Note: Please indicate any promotional benefit offered for above product to the educational institution.

Quotations should be addressed to **Mr. Prakhar Chaturvedi, President, Students' Gymkhana Office, Room No. 1504, Admin Extension 1, IIIT-Allahabad Campus, Deoghat, Jhalwa, Prayagraj - 211015.** Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. **Incomplete quotation will not be accepted.**

Terms & Conditions:

1. FOR destination IIIT-Allahabad
2. Preference will be given to **Manufacturers / Sole Distributors.**
3. One vender can quote only one bid.
4. Quoted rates should be valid for **30 Days** at least.
5. Items must arrive at IIIT-A and installation must be done **before 29.3.2019.**
6. **Quality**, If not, found as mentioned above standards, supply will not be accepted.
7. **Quantity** may increase/decrease at the discretion of the team with **Two day prior notice.**
8. Replacement **Guarantee/Warranty** should be clearly mentioned if the supply is **damaged.**
9. Mention **contact details** of the concerned person from your end.
10. Payment will be made according to the **Supply Order** issued from **IIIT-A** (to be issued when deal is finalized).
11. **10% advance payment** as a token amount will be made prior to delivery, if the vendor insists, and rest will be made after delivery.
12. Payment will be made **within 30 Days** after the quality check of the supply.
13. Kindly quote your **GSTIN No./PAN No./TAN no. mandatory** along with the bill raised by you.
14. All disputes are subject to jurisdiction of **Prayagraj.**
15. Details of Bank account of Firm for Payment
Bank's Account Holder Name:
Type of Account Name:
Address of Branch:
Account No:
IFSC Code:.....
16. The right to accept or reject any tender quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage / liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
17. For any technical queries, please contact Mr. Praphull Mishra (9838224416).
18. The lowest rate will not be the basis of claim to get the order.

Prakhar

(Prakhar Chaturvedi)
President
Gymkhana, IIIT Allahabad

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